



HOW TO BID

Before You Bid

- 1) The Sale of In Rem Tax Foreclosure Property is published by a Class 3 notice (a weekly publication for three consecutive weeks) in the Counties current paper of record, the official newspaper of Waupaca County.
- 2) Read the Terms and Conditions.
- 3) Review the Waupaca County Bid Form.

Placing A Bid

- 1) Fill in all of the information requested on the Waupaca County Bid Form.
- 2) Remit a certified check, money order, or cashier's check for a minimum amount of ten percent (10%) of the bid amount as earnest money, made payable to Waupaca County Treasurer.
- 3) Enclose one Waupaca County Bid Form along with your certified check, money order, or cashier's check per envelope. If you bid on more than one property you will need to submit multiple envelopes.
- 4) Mark the outside of the envelope "Sealed Land Bid and the Parcel Number".
- 5) Seal the envelope and be sure it is received by the Waupaca County Clerk at the following address by date and time indicated in the Sale of In Rem Tax Foreclosure Property:

Waupaca County Clerk
811 Harding Street
Waupaca, WI 54981

- 6) If you have any questions while completing the Waupaca County Bid Form, call the Waupaca County Treasurer's office at (715) 258-6220. Office hours are Monday through Friday from 8:00 AM to 4:00 PM central time.
- 7) The public is welcome to attend the bid opening that is conducted by the Waupaca County Treasurer. The date, time, and place of the public bid opening are indicated in the Sale of In Rem Tax Foreclosure Property.